

Special Council Meeting

Crawford Center Building, Council Room, 511 Hill Street, Emlenton, PA 16373

Minutes for meeting May 6th, 2026, at 6:00PM

MINUTES

Present :D. Bell, T .Russell L. McNany, Beth Fisher, B. Fletcher, S. Evans, Secretary C. Wilson, Maintenance T. Cooper, Chief R. Deloe

Absent:

Excuse: B. Wagner, M. Sloat

Pledge of Allegiance

Doug Bell called the meeting to order at 6:02 PM

Visitors: Susan King -Emlenton Summer Festival Chairman

Sam Koplas GHD Consulting Services Inc.

Amy Whitehill- ORA

S. King reported that Summerfest on Friday evening Isaac Cole would be performing on Main Street. Vendors, Parade Car Show will be on top of the hill. This year kids bike race, 5k Race, duck races at Mineral Springs. She requested water from Splash Park for Vendors and 6 Garbage Cans on Prospect and 2 on Main Street.

A. Whitehill asked if Daycare could put in a partition wall that would need bolting to floor and wall. This could be moved if tenants moved or no longer needed would not be a permanent wall. Council approved of it.

Sam Koplas- discussed the Aqua proposed sewer Parallel interceptor project located off River Ave. Council agreed to. T. Russell made the motion to adopt Resolution #474 Plan Revision for New Land Development. L. McNany second the motion all in favor motion will stand.

- B. Fisher made the motion to accept April Minutes and Special Meeting Minutes. L. McNany second the motion all in favor motion will stand.
- T. Russell made the motion to accept April receipts. B. Fisher second, the motion all in favor motion will stand.
- L. McNany made the motion to accept Mays Expenditures. B. Fletcher second the motion all in favor motion will stand.

POLICE REPORT:

- Three Body Armor picked up from Sugarcreek Borough at a cost of \$3,226.68.
- S .Evans made the motion to spend \$2,878.80 on four different services for PD computers security, hardware & installation, window updates and Microsoft. L. McNany second the motion all in favor motion will stand.

MAINTENANCE REPORT:

- T. Cooper, states 12 loads of brush in April,

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- Tree fell on Jacobs Ladder knocking down a power line.
- Hughes Park is going to need Mulch this year.
- Needed 2 new Batteries for the dump truck.
- A Stair railing in Crawford Center parking lot was knocked out over the weekend Tom and Leroy removed the railing.
- Maverick Electric completed the electric work at Splash Park installing two hand dryers.

- **OLD BUSINESS:**
 - Venango County Chamber of Commerce yearly fee \$275. Council decided not to have membership at this time.
 - No update for a Junior Council member.
 - B. Fisher made the motion to amend wording Section 4.B of the Nuisance Ordinance #390 and advertise it. T. Russell second the motion all in favor, motion will stand.

NEW BUSINESS:

- Tom, Tim R. and Carol attended DGLV workshop on April 28th at Franklin. Hilary Buchanan will be in Emlenton 5/7 at 1:30 PM to look at several possible projects. All are welcome to attend.
- D. Bell read the 2025 Audit report all in good standings.
- D. Bell read the Liquid Fuels Audit for 2022,2023,2024 and 2025- All in good standings.
- Concerns discussed about dogs not on leashes in the borough. Reviewed ordinances #176 and #273 leash ordinances. Police chief R. Deloe was made aware.
- Audit from Bureau of Occupational & Industry safety conducted. The department has determined that Emlenton Borough has completed the 5-year follow-up audit.
- B. Fisher made the motion to close out Phase IV 34190 account and return \$43,113.24 to PA Department of Community Economic Development. S. Evans, second, the motion all in favor motion will stand.
- B. Fletcher made the motion to accept the resignation letter of Nancy Marono council member. S. Evans, second, the motion T. Russell abstained all others in favor motion will stand.
- T. Russell made the motion to donate \$150. To the Foxburg Free Library. S. Evans, second, the motion all in favor motion will stand.
- Web service gave a quote of \$155. A month for Social Media Marketing. The Council declined this service at this time.
- Amy Whitehill is interested in open council seat. Open seat to be discussed at next month's meeting.

SECRETARY DESK: No Report

LAND BANK: B. Fisher- No Report

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PERSONNEL COMMITTEE: B. Fisher

- T. Russell made the motion to hire LeeAnne Carr- as part time secretary for 20 to 25 hours a week
- . Starting pay \$15.50 after 90-day probation an increase of 50 cents. S. Evans, second, the motion all in favor motion will stand.
- S. Evans made the motion to hire Destanie Garver to clean the Splash Park daily at \$125.00 a week. B. Fletcher second the motion all in favor motion will stand.

GRANT WRITING: B. Fisher

- Working on CDBG grants.

CRAWFORD CENTER/ORALIAISON REPORT:

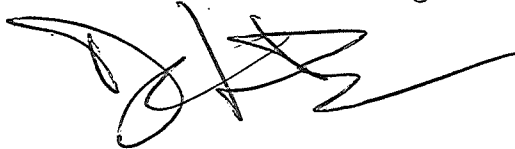
- Fire Department will look at flagpole to see if it can be repaired.
- A-C Valley Musical play held May1,2,3 in the Crawford Center Auditorium was a success well attended.
- Crawford Center roof and ceiling have been repaired .
- ORA Licensing agreement- T. Russell says he we be meeting with Deb and Amy.
- The Crawford family did a walk through in/out of building with Deb Sobina.
- Ideas of how to get rid of some unwanted clutter in the building. Decided after what items were not needed or wanted call Charitable Deeds.
- ORA has tables and chairs to donate from Venango Campus- Tim will have pictures of items.
- Parking lot at Crawford Center – insurance and lighting ? No Activity.

PARKS, REC, and TOWN:

- HRG-Hiles walked through at Pickle ball and basketball courts on April 30th . Attended D. Bell, S. Evans, T. Russell, T. Cooper, A. Whitehill, Several items found need to be corrected . Attached is the complete report.
- Emlenton Liter Pick-up is scheduled for May 9th Saturday at 9:00 AM meet at the Crawford Center- Always looking for volunteers.

8:16 PM T. Russell made the motion to adjourn. L .McNany second the motion all in favor motion will stand.

Council President: Doug Bell



Borough Secretary: Carol Wilson

