Crawford Center Building, Council Room, 511 Hill Street, Emlenton, PA 16373

Minutes for meeting October 5, 2026, at 6:00PM

Present : T. Russell, L. McNany, B. Fletcher, B. Beikert, Secretary L. Carr, Police Chief R. Deleo, Mayor Brad Wagner, Scott Evans

Absent: D. Bell, Tom Cooper, Solicitor Mike Sloat, Carol Wilson

Excuse:

Pledge of Allegiance

Tim Russell called the meeting to order at 6:00PM

Visitors: Susan King (Civic Club): Halloween will be October 31, 2026. Parade will be at 3:30 and trick or treat will be from 5:00pm to 7:00pm.

Blaine made a motion to accept September's minutes, Lacey seconded the motion; all in favor, motion will stand.
Brenda made a motion to accept September's receipts, Blaine seconded the motion; all in favor, motion will stand.
Lacey made the motion to accept October's expenditure, Brenda seconded the motion; all in favor, motion will stand.

MAINTENANCE REPORT:

- **26 loads of brush were picked up in September.**
- **Brush pick up will end October 12th**
- **One more tree to be cut down at Hughes Park should be completed in the week of October 12th**
- **Looking into replacing all the ADA ramps in the borough.**
- **We received our road salt.**
- **Street sweeping – Penn Sweeping cost per hour is $140.00. An estimate total cost could be $1,400.00**

POLICE REPORT:

- **Chief Deleo gave a monthly activity report (attached)**
- **Council addressed the concerns of security in the Crawford Center. Chief Deleo will look into the cost of cameras**

OLD BUSINESS:

- **711 Chestnut Street and 504 Hill Street bids – We received the Quit Claim Deeds from Mike Sloat, Solicitor and will have Doug Bell sign and return to Lynn, King and Shreffler for further processing and completion.**

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- **Auditor – looking for one more auditor to do the 2026 audit. If no one is found, we will have to find an outside source to complete our audit.**
- **Resignation of Beth Fisher from council seat - Scott made the motion to accept the resignation, Blaine seconded the motion; all in favor, motion will stand.**
- **We will advertise (The Progress and website) for an open seat for the borough council – Scott made the motion to advertise the open position, Brenda seconded the motion; all in favor, motion will stand.**

NEW BUSINESS:

- **606 Hill Street Property – Neighbor wants to purchase this property due to the fact he feels this is very dangerous, afraid it is going to fall, and has been empty close to 25 years. He wanted to know if there was anything the borough could do to help with this. The owner is willing to sell and there are no liens and taxes are paid up to date. Will have the police into to this to see if there is anything that can be done because of the condition of the house.**
- **Mineral Springs Project – working on a contract with Kriebel Excavating.**
- **Building permits – Mike Grill (CCI) will no longer administer building codes for Emlenton. Boro will need to select a new Uniform Construction Code administrator.**
- **Signs on I80 – Tim Kasmoch (Six Senses) asked for approval to have a sign made up to put on I80 "Historic Downtown Emlenton" and "Historic Downtown Foxburg" at exit 42. There will be no cost for the borough. Scott made the motion for the approval to place the sign, Blaine seconded the motion; all in favor, motion will stand.**
- **Ken Bryan (Venango County) is working along side Saji Daniels (Six Senses) and Darla C and Rob Stephany to get things moved to Venango County.**
- **Discussion on making an ordinance for when a tree falls. Who is responsible? The borough will clear the road, but the homeowner should be responsible for the property.**

SECRETARY DESK:

- **Office will be closed on October 8th and 9th for system upgrade Lee Anne will stop in and check phone message and complete the daily banking from home.**
- **Ordinances project – keep going forward with this.**
- **October 19th will be the proposed budget meeting at 6:00pm**

LAND BANK:

- **612 Kerr Avenue**
- **Tim attended the meeting on October 8th**

FIRE DEPARTMENT:

- **Review of the monthly incident report for September.**

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- **Scott E. briefed the council for their August financial statement.**

PERSONNEL COMMITTEE: L. McNany

GRANT WRITING:

- **Motion was made by Lacey to put Doug and Tim on the grant writing committee, it was seconded by Blaine; all in favor, motion will stand.**
- **Linda Miller will be assisting in the writing of grants.**

CRAWFORD CENTER/ORA LIAISON REPORT:

- **Still concerns the doors not being locked. We will be trying to make sure the building is safe and secure**
- **RERC (Recreational Economy for Rural Communities)– will be a follow up on October 21, 2026**
- **Eads will be completing the bathroom renovation on the 2nd floor. They will try to keep it as historical as possible and make it ADA accessible. Anything not ADA complainant has to be approved by the government.**
- **A $8,000.00 check was sent to help pay for the boiler repairs.**

PARKS, REC, and TOWN:

- **Still waiting for repairs to the basketball court.**
- **Brenda has a letter to the Kerr Fund requesting funds for mulch for the parks and requesting funds to help with the water bill at Splash Park**

ADJOURN: Tim made the motion to adjourn at 8:49Pm, Blaine seconded the motion; all in favor, motion will stand.

Council President: Doug Bell

Lee Anne Carr

Borough Secretary: Lee Anne Carr